



**Study on "Budgetary impact of the changes in the cost calculation regime in the Seventh Framework Programmes (EC and Euratom) as compared to the Sixth Framework Programmes (EC and Euratom) and its effects on the administrative burden for participants"**

Date: 23/03/2015

*Research and  
Innovation*

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This publication is made pursuant to Article 124 of the Rules for Applications of the Financial Regulation that provides for ex ante publicity on the Institutions' websites of contracts with a value up to € 60 000.

DG Research and Innovation is launching a low value contract in relation to the following subject:

"Budgetary impact of the changes in the cost calculation regime in the Seventh Framework Programmes (EC and Euratom) as compared to the Sixth Framework Programmes (EC and Euratom) and its effects on the administrative burden for participants".

For the purpose of this study, administrative burden is defined as the additional administrative work and costs necessary for the beneficiaries (i.e. participants) to receive and use FP7 funding.

The results of the study will be part of the evidence base feeding into the ex-post evaluations of the EC and Euratom Seventh Framework Programmes which will be completed by the end of 2015.

### **Tasks and Methodology**

The study will consist of the three following tasks:

- **Task 1: Assessment of the budgetary impact of the changes in the cost calculation regime in FP7 (EC and Euratom) as compared to FP6 (EC and Euratom), using a simple model**

It is expected that the FP7 cost calculation regime will be applied on a sample of FP6 projects, and that the results will be extrapolated to provide an estimate at the level of FP7.

- **Task 2: Assessment of the effects of changes in the cost calculation regime on the administrative burden for participants**

The contractor will undertake a survey of Framework Programmes' participants whose results will be analysed by using the Standard Cost Model.

The sample for the survey should be statistically representative of finalised collaborative projects (only) in all specific programmes in FP7 (EC and Euratom). For this, the Commission services will provide the contractor with (a) a list of FP7 projects and participants from the CORDA database and (b) a draft list of questions (to be developed) for the survey.

The effects of cost calculation regime changes on the administrative burden will be analysed by using the Standard Cost Model (SCM). Please find more detailed information about the SCM at: [http://ec.europa.eu/smart-regulation/refit/admin\\_burden/scm\\_en.htm](http://ec.europa.eu/smart-regulation/refit/admin_burden/scm_en.htm).

- **Task 3: Preparation of reports and presentations on the results, their analysis and conclusions**

This task will involve the preparation of a draft final report and a final report as well as presentations on the results, their analysis and conclusions which can be derived from the findings. The final report should not exceed 30 pages without annexes.

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### **Selection Criteria**

The candidate must have the necessary technical, professional, economic and financial capacity to execute the contract, and in particular:

- The Project Leader must have a proven record of at least five years of experience in the field of research and innovation analysis, in relation with the topic of the study, and possess strong skills in:

- Statistics;
- data collection and analysis;
- survey implementation and analysis.

- The tenderer must have experience of working in English at least at level C.1 of the Common European Framework of Reference for Languages ([http://www.coe.int/t/dq4/linguistic/Cadre1\\_EN.asp](http://www.coe.int/t/dq4/linguistic/Cadre1_EN.asp)).

**Estimated amount:** The estimated total value of the services (including travel and subsistence expenses) is between EUR 25,000 and 30,000 (maximum amount). Tenders proposing a budget exceeding EUR 30,000 will be excluded from evaluation.

**Period of execution:** Four months

**Estimated launching date:** **15/04/2015**

Economic operators interested in participating in this call for tenders may express their interest by writing to [RTD-COST-FP7@ec.europa.eu](mailto:RTD-COST-FP7@ec.europa.eu) not later than **10/04/2015**. An acknowledgement of receipt will be sent to interested bodies by the EC services in charge of the procedure.

Only the candidates invited by the contracting authority will be admissible to participate in this procedure.

The personal data collected in relation to this prior information notice shall be made available on request to the various services of DG RTD and will be processed in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Any entity having expressed its interest shall have the right of access to his/her personal data and the right to rectify any such data that is inaccurate or incomplete. Should you have any queries concerning the processing of your personal data, they should be addressed to [RTD-COST-FP7@ec.europa.eu](mailto:RTD-COST-FP7@ec.europa.eu).

Any entity shall have right of recourse at any time to the European Data Protection Supervisor.