



PROTECTION OF YOUR PERSONAL DATA

Table of Contents

- 1. Introduction**
- 2. Why do we process your data?**
- 3. Which data do we collect and process?**
- 4. How long do we keep your data?**
- 5. How do we protect your data?**
- 6. Who has access to your data and to whom is it disclosed?**
- 7. What are your rights and how can you exercise them?**
- 8. Contact information**
- 9. Where to find more detailed information**

1. Introduction

This privacy statement explains the reason for the processing, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you may exercise in relation to your data (the right to access, rectify, block etc.). The European institutions are committed to protecting and respecting your privacy. As this service/application collects and further processes personal data, Regulation (EU) N°2018/1725¹, of the European Parliament and of the Council of 23 October 2018 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data, is applicable.

This privacy statement concerns meetings, workshops, and other similar events undertaken by DG CLIMA, hereinafter referred as the operating DG.

2. Why do we process your data?

Purpose of the processing operation: CLIMA DG (referred to hereafter as Data Controller) collects and uses your personal information to ensure an adequate organization and follow-up of the meetings organized by the operating DG.

¹ [Regulation\(EU\) N° 2018/1725](#) (OJ L295 of 21/11/2018).

Lawfulness of the processing operation: The processing operations on personal data for the organization and management of the meeting are necessary and lawful under the following article of the Regulation (EU) 2018/1725:

- article 5 (a): processing is necessary for the performance of a task carried out in the public interest on the basis of the Treaties establishing the European Communities or other legal instruments adopted on the basis thereof.

3. Which data do we collect and process?

Only data necessary for the organisation and management of the meeting, such as title, name, surname, position, postal & e-mail addresses, phone number etc.

Live web streaming, video recording and images of the speakers and the participants, as well as photographs of groups of participants and organizers could be taken and published in the context of the meeting. Participants that do not wish to be part of the above recording/publishing activities are given the possibility to opt-out.

No data fields which fall under article 10.

4. How long do we keep your data?

CLIMA DG only keeps the data for as long as follow-up actions to the meeting are necessary, considering the purpose(s) of the processing of personal data: the meeting and its related management.

All personal data will be deleted from databases **1 year after** the last action in relation to the meeting.

Reports containing personal data will be archived according to the Commission's legal framework. Nevertheless, where needed, after this delay, personal data will be part of a list of contact details shared internally amongst the European Commission services for the purpose of contacting data subjects in the future in the context of the Commission's activities. If data subjects do not agree with this, they may contact the Controller by using the Contact Information as mentioned in this Privacy statement.

5. How do we protect your data?

All data in electronic format (e-mails, documents, uploaded batches of data etc.) are stored either on the servers of the European Commission or of its contractor; the operations of which abide by the Commission Decision (EU, Euratom) [2017/46](#) of 10 January 2017 concerning the security of communication and information systems in the European Commission;

The Commission's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the transposition of Regulation (EU) [2016/679](#) of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation). The applicable national regulatory framework can be found [here](#).

6. Who has access to your data and to whom is it disclosed?

Participants of the meetings, and a wider public if it is provided that personal data are published on Internet, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community legislation.

For communication and educational purposes of interpreters, some recordings of webcasts could be used by the SCIC services. This processing is described in a specific notification to the DPO 2810.2.

7. What are your rights and how can you exercise them?

According to Regulation (EU) n°2018/1725, you are entitled to access your personal data and rectify, block or delete it in case the data is inaccurate or incomplete. You can exercise your rights by contacting the data controller, or in case of conflict the Data Protection Officer and if necessary the European Data Protection Supervisor using the contact information given at point 8 below.

8. Contact information

If you have comments or questions, any concerns or a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller using the following contact information:

The Data Controller (CLIMA DG): mauro.petriccione@ec.europa.eu

The Data Protection Officer (DPO) of the Commission: DATA-PROTECTION-OFFICER@ec.europa.eu

The European Data Protection Supervisor (EDPS): edps@edps.europa.eu

9. Where to find more detailed information?

The Commission Data Protection Officer publishes the register of all operations processing personal data. You can access the register on the following link : <http://ec.europa.eu/dpo-register>

This specific processing has been notified to the DPO with the following reference: DPO-3218.