

Gender Equality Champions Prize – 2024 edition

DOs and DON'Ts for applicants¹

DOs

- Focus on the impact and the progress made through the implementation of your institution's Gender Equality Plan (GEP). This competition is not a prize for the GEP per se, it is a reward for progress and impact as demonstrated in the application contextualising the successful implementation of the GEP.
- Substantiate your statements through baselines, indicators, and outputs.
- Put your GEP into perspective: Outline where you are coming from and what has changed at institutional level over time. Explain the challenges and the efforts made within your national, institutional and/or cultural context.
- Highlight and demonstrate with examples in which of the five recommended thematic areas your GEP has had impact, in line with the requirements of each prize category.
- Indicate in which phase of GEP implementation your institution is; also, depending on the prize category, in which GEP lifecycle (1st edition, 2nd edition...), including clear references to timelines.
- Attach the GEP on which your application is based and which has been implemented/completed; this is not necessarily the most recent version.
- For the 'Newcomer' category, explain which internal stakeholder you have engaged with and where you are in the process.
- For the 'Inclusive' category, explain in what consists the innovative aspects of the actions implemented in your GEP.

DON'Ts

- Don't apply at all cost. This is not a trial & error exercise. Please consider applying for a future edition if you have not yet achieved tangible impact and/or if you have not yet reached the monitoring and evaluation phase of your first GEP lifecycle. At a later stage, your GEP implementation will be more mature and you will most likely have a better chance to pass eligibility/admissibility checks, and also get a higher score in the evaluation.
- Don't just describe your GEP by providing a list of actions.
- Don't replace information with hyperlinks unless these are explicitly requested.
- Don't send an incomplete application. Check if your institution has correctly completed the self-declaration of the GEP questionnaire under the Legal Information Tab of the Participant Register, accessible through the Funding and Tenders Portal - this is an eligibility condition for this call for prizes.

¹ These 'DOs and DON'Ts' are based on lessons learnt from previous prize editions. They further clarify but do not replace the [Rules of Contest](#) (RoC), which are the reference document for the Call.